

# PROPOSAL GUIDELINES

## (*English Studies Series, Edicions UIB*)

The following guidelines are intended to make your submission to the English Studies Series as easy as possible. They include the most important information we need to evaluate your proposal.

### **Prospective title:**

### **Author's name, affiliation and contact information:**

NOTE: If you are proposing an edited book, please provide also the names and affiliations of the authors of each chapter.

**Content of the book:** A summary of its content (300-600 words). You can include here a description of the main aim of the book, the approach taken, its methodology and/or expected results, the gap(s) in knowledge it fills, how it relates to other publications, etc.

**Structure / Table of contents:** Include a detailed preliminary structure, specifying the approximate number of words each section will include.

**Potential readership:** Specify who might be interested in reading your book (e.g. undergraduate students, postgraduate students, researchers, secondary school teachers, etc.).

**Length:** Provide the estimate final length, including references, in number of words.

**Author's CV or resume:** Please provide a short bio alongside the author's main publications.

**Sample writing (optional):** If you have already started writing the book, please include here some 500-600 words of running text, so that your style can also be evaluated.

**Sample graphs (optional):** If you plan on including some graphs, please try to make them readable when printed in black and white. If you already have a sample graph, you can include it here.

### **IMPORTANT DATES (every year):**

30 October: Deadline for the submission of proposals.

20 November: Notification of acceptance.

30 March: Deadline for the submission of the finished manuscript.

Submissions must be sent to [pbastida@uib.es](mailto:pbastida@uib.es) and [lucia.loureiro@uib.es](mailto:lucia.loureiro@uib.es).

The manuscript you submit will be reviewed by:

- (a) The general editors of the series.
- (b) Two external reviewers (revision will be double-blind).
- (c) The series editorial board (*Consell de Direcció*).
- (d) The general editorial board at Edicions UIB.